



The Chairman's Report
and
the Minutes of the Annual General Meeting
held online
on Saturday, 20th March, 2021

together with
The Financial Statements
to 31st March, 2021

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

MINUTES OF THE 2020 AGM OF THE ASSOCIATION FOR ROMAN ARCHAEOLOGY, HELD ONLINE AT 10:30 ON 20 MARCH 2021

Tim Arnold, the meeting host, welcomed the 116 members present to the AGM.

1. Trustees present

Grahame Soffe (Chairman), Kate Adcock, Andrew Hemmings (Treasurer), Sam Moorhead, Anthony Beeson, Simon Adcock, Mike Stone.

2. Apologies for absence

Martin Henig, Bryn Walters.

3. The Chairman welcomed members to the AGM.

4. Publications report for year ending March 2019.

Kate Adcock reported that two issues of ARA News had been produced since the last AGM. The Spring 2020 issue came out in April, and in response to the enforced closure of all partnership venues in March included information on as many as responded to enable members to support them directly. ARA News now contains a puzzle insert, kindly contributed by Julian Morgan, including a prize puzzle page. Kate thanked the many contributors to ARA News and Grahame Soffe and Nicholas Hogben. The villas volume is making good progress and Tony King is now on the editorial team.

5. Communications

Nicholas Hogben reported on ARA's Twitter account, thanking Nick Summerton for his contribution. The number of Twitter followers had gone up to 6,500. He also thanked Anthony Beeson and Marigold Norbye for providing photographs for posting. He encouraged members to send any photos of Roman sites for posting on Twitter to romanarchaeouk@gmail.com and called for any member willing to take on ARA's Facebook account to get in touch with him.

6. Treasurer's report

Andrew Hemmings read the Treasurer's report (see 2020 AGM booklet, pages ix and x).

The board has agreed that subject to membership approval Simon Adcock would take over as Treasurer once the board has revised its risk management and authorisation procedures. Andrew will complete the 2020-21 accounts as soon as possible.

He noted that member payments for overseas study tours are now included under 'other trading activities' in the accounts. These are offset in the expenditure on raising funds bringing the accounting of overseas study tours in line with that of UK study tours. ARA generally makes a small surplus on overseas tours. Surpluses from UK tours are used to support the venues or excavations visited.

The independent examiner's report had inadvertently been omitted from the 2020 AGM booklet and will be filed with the Charities Commission and Companies House. ARA's full accounts, rather than micro-accounts, are being filed with Companies House having already been filed with the Charities Commission.

Andrew notified members of the death of the ARA's former Treasurer, Dr David Evans.

In response to questions:

Gift Aid was last claimed in 2017 and the board is reviewing ARA's eligibility to claim it.

It is possible to pay a membership subscription by bank transfer. The Treasurer can provide details. Membership income is falling but figures show an increase on previous years because of donations and legacies.

Minutes of the Annual General Meeting held online on Saturday 20 March 2021 (continued)

It would be convenient to pay by PayPal and the board is planning to enable this. ARA is too small a charity to receive payments by Direct Debit.

7. Membership Secretary's report

Simon Adcock stated that ARA has 1,394 members of whom 55 were recruited in the last year. The number of new members is lower than in previous years and reflects the closure of venues and lack of availability of leaflets, currently ARA's main form of recruitment. Administration over the last year has been done by Bryn Walters, who continues to receive post and answer the telephone, and Simon who is answering emails sent to the ARA email address, receiving 1,200 in the past year. ARA is decreasing plastic use, no longer using laminated membership cards and having compostable packaging for mailings. Richard New will take over in the coming year as Membership Secretary, subject to being elected as a trustee later in this meeting.

Membership numbers are going down slightly. Income from membership subscriptions in each year depends on the exact date on which payment is received.

8. ARA events in the UK

Tim Arnold reported that due to government restrictions, no overnight tours will be organised, but self-driving day events may be possible. Notice of events will be circulated to members via email and advertised on the website.

Tim has organised a series of free online monthly talks, starting with Sam Moorhead's after this AGM. Details of how to register for forthcoming talks will be on the events page of the website. The Symposium held jointly with the Roman Society will take place online on 15 May. To defray costs and help raise funds, ARA may make a small charge for talks.

9. ARA events overseas

Mike Stone announced that due to COVID restrictions the overseas tours would not take place in 2021: the tour to Thessaloniki will take place 14 to 17 May 2022 and to Tuscany and Umbria 11 to 20 October 2022, as long as it is safe.

10. Resolutions

Richard New introduced himself to the membership: he is a marine ideographic surveyor who has worked extensively overseas with a longstanding interest in Roman archaeology and history.

1. To accept the minutes of the previous AGM held on 16 November 2019. Accepted.
2. To receive the Financial Statements, Directors' and Independent Examiner's Reports. Accepted.
3. Re-election of trustees retiring by rotation: Anthony Beeson (proposed by Mike Stone, seconded by Tony King); Andrew Hemmings (proposed by Tim Arnold, seconded by Mike Stone). Elected.
4. Election of Richard New as a trustee, who will take over the role of Membership Secretary. Proposed by Grahame Soffe, seconded by Kate Adcock. Elected.
5. To appoint Simon Adcock as Treasurer Designate. Proposed by Andrew Hemmings, seconded by Richard New. Passed.
6. To approve the appointment of and remuneration for Axis accountants in Colchester as independent examiners. Carried.

11. AOB

The minimum period to notify members of the AGM is three weeks.
Online talks will not be recorded for future viewing.

The meeting closed at 11:20

REGISTERED COMPANY NUMBER: 03218318 (England and Wales)
REGISTERED CHARITY NUMBER: 1056599

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2021
FOR
THE ASSOCIATION FOR
ROMAN ARCHAEOLOGY LIMITED**

Axis Accounting and Bookkeeping Limited
4a Lodge Court
Lodge Park
Langham
CO4 5NE

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

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THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

CHAIRMAN'S REPORT

for the Year Ended 31 March 2021

Education

Even after the year of the coronavirus pandemic it is still important to remind everyone that the purpose of the ARA is to educate our members and the general public in Roman archaeology and history. Our principal method of doing this is through our publications, which reach all our members and partnership venues. They are also seen by the wider world of archaeology and by the general public, particularly through libraries, and provide a record of our work and achievements over the years, and an important source of information for scholars and the interested layman in the future. Secondly, our website and social media reach out to our members and the wider world beyond. Thirdly, our study tours and events serve an important educational function to the members who take advantage of them. Our study tours and events are not designed as holidays but can be very enjoyable and they provide a unique opportunity to acquire first-hand knowledge from expert guides, to visit and explore exciting locations and share interest and knowledge with fellow enthusiasts. Most events such as visits to archaeological excavations and special museum exhibitions are a once in a lifetime experience. In addition to this our study tours and events are designed to make a financial profit and raise funds for the venues we visit and to contribute to the modest financial support we give as grants and donations towards archaeological projects throughout the UK. However, this year, very regrettably, the coronavirus (COVID-19) pandemic meant that all UK outdoor events and study tours together with overseas study tours planned for ARA members could not take place. The only event involving members, the Annual General Meeting and following illustrated lecture, came at the end of the year through the medium of Zoom. This was very successful and well attended (see below).

During this year, despite the pandemic, Dr Kate Adcock was able to continue with the editing, page-setting and distribution of *ARA News*, thus maintaining its high standard. We are very grateful for all the expertise, time and travelling she has put into this work, all carried out voluntarily in the spare time left to her after her professional teaching and editing commitments. She is assisted on the ARA editorial board by Grahame Soffe and the former *ARA News* editor, Nicholas Hogben. The latter very kindly gave up his time to continue to provide guidance and assistance with gathering material and page-setting. Members may not be aware of the time and effort involved in the editing process, obtaining copy from authors - mainly archaeologists working in the field or in scholarly research - checking English and translating, checking vital details for accuracy, selecting and editing illustrative photos, maps and diagrams, checking copyright and arranging and paying for the legal reproduction of images, the final design and page-setting of the text, illustrations and captions, and liaising with the printers and distributors. Articles can never be reproduced and published in their 'raw' state. We are also very grateful to certain regular contributors to *ARA News*, particularly Anthony Beeson for his Archaeological Round-up articles and descriptions of ARA study tours overseas and Marigold Norbye for her articles describing the remains of ancient sites and their associated museum displays throughout the Roman Empire, her articles on Roman epigraphy and inscriptions and the interpretation of the ancient Latin and Greek languages. Grahame Soffe continued to edit and prepare material for *ARA*, *the Bulletin of the ARA*, assisted by Kate Adcock and Kate Adcock continued to carry out the page-setting and design of the Bulletin. The *Bulletin* contains more scholarly articles, usually with colour illustrations and references, and the proceedings of the annual joint Symposium at the British Museum with the Roman Society, together with book reviews and miscellaneous articles such as obituaries. As described in last year's report, after considerable trouble with faulty printing of the *Bulletin* and particularly issue 24 for Spring 2018 (2017-18) we changed to a new firm of printers for the *Bulletin* and *ARA News*. This was negotiated by Kate Adcock and we are now pleased that the quality of printing is now satisfactory and the distribution of these periodicals is also carried out by the same firm. During the year in question two issues of *ARA News* were published, 43 and 44 (Spring and Autumn 2020). In February and March 2020 preparatory work on the Spring issue 43 for 2020 took place, however, we decided to produce it as a special issue highlighting our ARA Partnership Venues in view of the constraints predicted with the onset of the coronavirus pandemic (see further below under *Factors Influencing Operations*). Through its publications the ARA is now taken very seriously on the archaeological world stage, and the current standard of production needs to be maintained in the future.

Throughout the year work also continued steadily on the editing of the *Roman Villas* volume by the editorial team of Prof. Martin Henig, Grahame Soffe and Kate Adcock, and Prof. Tony King was introduced as a new member of the team. Some further work took place on the redrawing of plans and other illustrations submitted

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CHAIRMAN'S REPORT for the Year Ended 31 March 2021

by authors for the volume, to bring them up to an acceptable standard. This work was carried out by Nicholas Hogben. To assist in the process with the publishers the ARA board has agreed to offer funding when required; no funding was requested during the year in question.

Following the three self-drive study tours and one study day in the UK in 2019, prepared and led by Grahame Soffe and Kate Adcock, it was agreed to hand over the baton of organising these events in future to ARA board member Tim Arnold and during the year in question he set about planning future events. Regrettably, the coronavirus (COVID-19) pandemic meant that UK outdoor events and study tours for ARA members planned by Tim Arnold together with the overseas study tours planned by Mike Stone could not take place. Two overseas study tours to Northern Greece (Thessaloniki) and to Tuscany and Umbria have been postponed until 2022. Throughout the year it had been hoped that an Annual General Meeting could be held at the British Museum or another location at the usual time of November, but due to the pandemic this was not to be and eventually this necessary event for our charity, attended by 116 members in addition to the panel of board members took place online by Zoom on Saturday 20 March 2021, chaired by Grahame Soffe. We are extremely grateful to Tim Arnold for arranging the internet transmission of this event so smoothly. We are also grateful to Nicholas Hogben for handling the online questions and answers. The pre-meeting preparation of the Annual Report and Accounts booklet and other paperwork sent out to members was carried out by Kate Adcock, Nicholas Hogben, Andrew Hemmings and Grahame Soffe. Fifty-nine votes from members were received by post and almost 100 votes were received online on most of the resolutions. Tim Arnold also arranged an electronic survey to gauge the opinion of members to our first ever online AGM: As a result of this 83% deemed the meeting a success, 14% mostly successful, the rest were 'don't knows'.

The AGM was followed by an instructive and entertaining illustrated online lecture by Dr Sam Moorhead on *Carausius, Allectus and the First Brexit*. This lecture was to prove to be the first of a series of regular online lectures given by Sam Moorhead and others throughout 2021. It replaced the usual Annual Symposium held at the British Museum jointly with the Roman Society following our AGM. Due to the pandemic the Symposium could clearly not take place during 2020-21 and was postponed until 15 May 2021 when it would be hosted by the British Museum and transmitted online to members of the ARA and the Roman Society.

During this year the coronavirus pandemic and government restrictions severely restricted the involvement of members of the ARA board in various archaeological projects and with other archaeological bodies. Most archaeologists throughout the country were restricted to working remotely from home or were furloughed. It was also difficult to attend conferences or lectures and therefore board members endeavoured to attend events online. Bryn Walters continued to be involved in the research on Roman complex at Durley Hill, Keynsham, Somerset. This was the eighth season of work in a jointly funded project by the Bath and Camerton Archaeological Society (BACAS) and the ARA, directed by Robin Holley (BACAS) (see *ARA News* 34, pages 34-37). Little work took place at Keynsham this year apart from Robin Holley and some local residents tracing the course of the water draining out from the north corner of the main Roman building which flowed down hill into the river Avon. Robin Holley and Luigi Thompson worked periodically at the site at Littledean in the Forest of Dean through the year and Bryn Walters continued to give advice on some issues. Prof. Mark Horton helped with research and aerial photography using a drone. Bryn Walters continued to organise volunteers to clear detritus and moss from the west range of the Littlecote Roman villa, Wilts, on public display in the grounds of Littlecote House. Some 27 members of the Hungerford Historical Association and several ARA members took part. Work in the year in question concentrated on cleaning down the foundations of the villa house and baths and preparing the baths for structural repairs in 2022, and the cleaning of the mosaic after March 2021. Work was also undertaken along the river bank, clearing fallen trees and dense undergrowth. It is planned to make further improvements in future years, and the ARA grant support for the project has proved vital. During the year Michael Stone continued giving lectures online to organisations in the South West covering aspects of Roman trade and industry in Wiltshire, South Gloucestershire and Somerset. His work as a specialist lecturer and director of archaeological tours for companies and institutions both in the UK and overseas was severely restricted by the coronavirus pandemic lockdown on travel, particularly foreign travel. Andrew Hemmings continued to be closely involved with the public presentation of the Roman city walls of Colchester, Essex (*Camulodunum*) and the ARA's contribution to the display panels.

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for the Year Ended 31 March 2021

Dr Sam Moorhead and colleagues in the Portable Antiquities Scheme at the British Museum and across the country had to adopt different ways of operating during the pandemic and prolonged 'lockdowns'. There was a great deal of online contact and training in addition to vast amounts of data cleaning on the PAS Database. He and his deputy, Dr Andrew Brown, have written almost 100 Roman coin blogs which they intend to turn into two books. In addition, Sam Moorhead has continued to curate the British Museum travelling exhibition - *Rome, City and Empire* - which was shown in Belgium from February to August, 2021, and has just opened as the first major exhibition in the brand new museum at Suzhou in China. He has given numerous online lectures during the pandemic, including to the ARA, and continues to work on his Roman Imperial Coinage volume for Carausius and Allectus.

During the year Prof. Martin Henig our Research Advisor concentrated largely on researching and writing at home. He published the following: 'From an offshore island: classical art and the Britons in Late Antiquity', pp.146-154 in N. Sekunda (ed.) *Wonders lost and found. A celebration of the archaeological work of Professor Michael Vickers* (Archaeopress, Oxford) and with Penny Coombe 'The Inveresk Mithraic altars in context', pp. 3-34 in M. McCarty and M. Egri (eds), *The Archaeology of Mithraism. New finds and Approaches to Mithras - Worship* (Peeters, Leuven) and 'The Gloucester hoard of Roman bronze', *Britannia* 51 (2020), pp. 225-264; and with G. J. G. Davis, 'The recent re-discovery of Roman and later intaglios at Colchester Museum', *Lucerna. The Newsletter of the Roman Finds Group* 59 (July), pp. 7-19., as well as two articles in the new journal *Antiquvvs*, on which he is a board member: 'Local cults: Romano-British deities in the Cotswolds', *Antiquvvs* vol.2, no.2 (Summer/Autumn), pp. 33-38, and 'Personalising your Letter: Gems in Roman Britain', *Antiquvvs* vol.3 No.1 (Winter 2020/2021), pp. 25-30. He also published articles in *ARA News* with Dr Daphne Nash Briggs and prepared an article for the *ARA Bulletin* with Grahame Soffe.

As well as commissioning material for, editing and typesetting *ARA News* and other ARA documents and acting as Minuting Secretary for ARA board meetings and AGMs, Kate Adcock continued working as a freelance copy-editor, notably for the Winchester Studies Series. The monumental account of the excavations of Roman sites and finds of Winchester, *Venta Belgarum: Prehistoric, Roman and post-Roman Winchester*, will be published in 2022. She continued to teach and devote more time to her caring responsibilities.

During the year Mike Stone continued as Chair of the Wiltshire Industrial Archaeology Committee and Chair of the Chippenham Civic Society, writing regular articles on archaeology and local history. As a trustee of the Wiltshire County History Trust he continued to be involved in the production of the Chippenham volume, which is nearing completing. He also acted as adviser on ceramic building materials to Archeoscan on two ongoing Roman excavations in south Gloucestershire. In February 2021 he gave a paper at a Zoom conference on 'Roman Building Materials in Gloucestershire: Sources, Supply and Use'. In the meantime he continued giving lectures live and remotely to organisations in the South-west covering aspects of Roman trade, industry, architecture and stone building materials.

Anthony Beeson's main project during the year in question was saving the Dewlish Leopard mosaic which entailed liaising with the Dorset County Museum, an ARA partnership venue, and others connected with the excavation. He then wrote an article for *Current Archaeology* which, when it was published in the States, was seen by Richard Beeson, who paid the balance of the monies needed. He visited and continued to advise Don Macer Wright on the Littledean site. He wrote an update for *Current Archaeology* on the Boxford mosaic and has written a report for *Britannia* to be published online this year and in the 2022 printed edition. He has written the report for the mosaics at Druce Farm villa for Lillian Ladle and advised Stephen Cosh on the report and the mosaic at Hadspen (Bratton Seymour) in Somerset that he did for Oxford Archaeology in 2017. He had discussions with Martin Papworth concerning the fifth-century mosaic at Chedworth and continued work with the Roman Baths Foundation for the Heritage Centre to be shortly opened in Bath.

During the year Colette Maxfield continued to maintain the ARA website, liaising with the ARA board. In conjunction with Tim Arnold, Colette Maxfield continues to upgrade the site to improve presentation and there are now links to the ARA Facebook page and Twitter. We are very grateful for her efforts. The ARA Twitter account (@RomanArchaeoUK) was resurrected in June 2018 and is now run by a small team of volunteers. It

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is proving increasingly popular and in 2020/21 the number of people following ARA's Twitter account doubled from the previous year to more than 7,000, in large part due to work done by Dr Nick Summerton, who joined the ARA Twitter team part-way through the year. During the twelve-month period the account generated over 3.9 million impressions. We continue to promote our partnership venues by sharing their tweets with ARA's followers. We are grateful to Nick Summerton, Marigold Norbye, Martin Henig, Anthony Beeson, Kate Adcock, Grahame Soffe and Nicholas Hogben for their work and support on ARA's Twitter.

Charitable Donations and Research

Members made a number of individual donations towards the work and aims of the ARA together with the annual renewal of their subscriptions. The ARA continued its policy of responding to grant applications and making grants and donations to support excavation projects, educational events, individual research, museums and publications. During this year the ARA awarded its largest ever charitable grant of £10,000 to Dorset County Museum's Dewlish Leopard Mosaic appeal. The fourth-century mosaic is by the hand of an unknown master mosaicist and includes the earliest known realistic portrayal of an animal in British art. It was discovered in 1972, during the excavation of a spectacular reception room in a Roman villa at Dewlish, near Dorchester, Dorset. Unlike other mosaics from the villa, now displayed at Dorset County Museum in Dorchester, the leopard mosaic, depicting a scene from the amphitheatre's wild beast fights, was kept at the landowner's property, Dewlish House. When the house was sold recently, the mosaic was removed and put up for auction, fetching £30,000. It was afterwards sold to a foreign buyer for £135,000 and was set to leave the country unless an appeal to raise that amount could secure it for Dorset County Museum and the nation. That was accomplished following a nationwide appeal and the publication of an article by Anthony Beeson in *Current Archaeology*, issue 367, which alerted Romanists both in the UK and the USA to the threat and resulted in many private donations. The £10,000 is to be spent on educational projects associated with the mosaic, its conservation, public display, information boards, literature, training of staff and volunteers. The ARA's grant was dependent on the success of the appeal for purchasing the mosaic for our partnership venue, Dorset County Museum. The exceptional quality of this Romano-British mosaic, its importance in the history of British art as the earliest realistic portrayal of an animal, and the exciting educational prospects that its presence in the museum will engender, convinced the members of the ARA board of trustees to award the grant. Speaking of the importance of the educational programme planned for the mosaic Dr Jon Murden of Dorset County Museum remarked "This important mosaic will provide a focal point, both for general visitors, but also more specialised activities and learning opportunities. In particular, the inclusion of two animals in the design means that we will be able to create informal and formal learning programmes that will appeal to families and children. We are intending on using the panel as part of a wider 'animals in the museum' programme for under 5s, including workshops based on dance and movement for young children on theme of animals and mythical creatures, interactive backpacks, and an 'Animals Alive!' day exploring nature and animals in the wild. The visceral image of the Leopard and Gazelle will form a key part of these offers. We will also create a special KS2 Roman and Archaeology workshop that will explore topics such as the place of animals in ancient Roman society, or how wealth and status was displayed in ancient Rome." "Graphic interpretation sited next to the panel will share the history of the mosaic, highlighting the features and artistic quality which make this artwork unique in our collection and historically significant. We are currently also producing a new guide to the mosaics and a family trail both of which will showcase our mosaics, and the Leopard and Gazelle panel will be prominently mentioned in both of these." Dorset County Museum is an ARA Partnership Venue. During the year in question it was undergoing refurbishment. It reopened to ARA members and the general public in May 2021 and members of the ARA board were invited to a special preview, attended by Prof. Tony King (ARA Hon President) and Richard New.

Further grants were awarded: firstly £1000 to the Ceredigion Museum at Aberystwyth, Wales for the display of a unique Roman glass vessel found during the excavation of the Abermagwr Roman villa; secondly, continued support with a grant of £875 to the Meon Valley Archaeology and Heritage Group towards their continued contribution to the excavation and post-excavation work on the Roman villa, temple and mausoleum complex at Meonstoke, Hampshire; and thirdly, continued support with a grant of £400 to the South Oxfordshire Archaeological Group towards their continued excavation of the Romano-Celtic temple complex at High Wood, Harpsden, Oxfordshire. Reports on all these projects have already appeared in the pages of *ARA News*, and

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CHAIRMAN'S REPORT for the Year Ended 31 March 2021

further reports are expected in future. Details of these grants will also appear in the pages of *ARA News*.

Factors Influencing Operations

Membership numbers remained approximately level with those for last year but at the end of the year on 31 March 2021 the total membership was 1,386, slightly lower than 1,414 at the end of 2019-20. This included 376 joint members, meaning that 752 members held joint membership and there are 46 family memberships, each containing 3-4 members with separate membership numbers. ARA's Membership Secretary, Simon Adcock dealt with the distribution of membership cards and our publications *ARA* and *ARA News*, ensuring that each mailing to members, venues, libraries, etc., contained the correct enclosures. He also continued to liaise with the Treasurer, Andrew Hemmings on subscription receipts, and with Bryn Walters at the Registered Office in Swindon. Bryn Walters continued to receive new member forms by post, answer member enquiries by letter and telephone, as well as process bookings for UK events. We are grateful to the former Membership Secretary, Cmdr. John Bithell who continues to store the ARA's archive of financial documents at his house. Plans were put in place for Simon Adcock to retire as Membership Secretary and hand over to Richard New who was appointed a trustee in March 2021 although Richard New did not become the Membership Secretary until the following year. After his retirement as ARA Director and Trustee at the 2017 AGM, Bryn Walters has continued to administer the ARA's Registered Office at Swindon, and has liaised with Simon Adcock the Membership Secretary as stated above. He also continued to make his home available for the ARA's board meetings at the Registered Office throughout the year, although this year all meetings were held remotely due to the government restrictions in relation to the coronavirus pandemic.

Due to the coronavirus pandemic lockdown and government restrictions throughout the year, the ARA's overheads continued to be reduced by holding board meetings and the AGM remotely online. The Chairman was less restricted in the amount of work he could carry out for the ARA during this year after earlier illness and hospitalisation. However, for the whole year he continued to live away from home due to family circumstances and illness. The Chairman is very grateful for the help received from Kate Adcock during the year, without which very little would have been achieved. Other members of the ARA board, all volunteers, suffered from family illness, hospitalisation and bereavement during the year and this obviously restricted the amount of work done and time spent on ARA duties. The ARA continues to need enthusiastic, energetic and qualified members to join or help the board in order to maintain the high quality of service we have now achieved.

Miscellaneous

The Chairman thanks the board for its work over the year. Anthony Beeson and Andrew Hemmings were re-elected as trustees at the AGM on 20 March 2021 and Richard New was elected as a trustee and board member. It was envisaged that Richard New would take over from Simon Adcock as the Membership Secretary and Simon Adcock would take over from Andrew Hemmings as Hon. Treasurer.

Leading up to the financial year under consideration, and in view the impending coronavirus pandemic and of the expected resulting temporary closure of Roman sites and museums which have been closely involved with the ARA as our Partnership Venues, it was decided to contact as many of them as possible and canvass single page contributions from each for publication in the Spring 2020 issue of *ARA News*. This gave venues the opportunity to publicise themselves to ARA members and other readers and to encourage sponsorship, financial help and support in other ways during a period when most would be closed to the public. Initially, Nicholas Hogben took on the task of contacting and liaising with individual venues and even wrote some of the resultant articles. As the project moved forward Kate Adcock (as editor) assisted by Grahame Soffe completed the editing of the contributions as they came in from a large proportion of the venues contacted. This resulted in a special issue of *ARA News* (issue 43) being published in April 2020.

Grahame Soffe
Hon. Chairman

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TREASURER'S REPORT for the Year Ended 31 March 2020

I was not expecting to present the Treasurer's Report this year but due to unforeseen circumstances, I have agreed to continue in the role for the time being and until suitable arrangements can be made.

As would be expected, 2020/21 was an extremely challenging year for the Charity. We were unable to run any of our very popular member events which contribute to our finances meaning we have relied on subscriptions, donations and legacies from our members.

I would like to thank those members that have made donations in addition to their membership subscriptions, your support is greatly appreciated in these difficult times.

During the COVID pandemic, many charities saw a fall in income from their members subscriptions as people delayed renewing their membership which is reflected in the accounts. It is hoped that as we continue to emerge from COVID restrictions, our membership base will recover.

Conscious of the financial pressures that many organisations have been facing, The Board decided to continue awarding grants to support a wide range of archaeological activity in the including our largest single donation of £10,000 to help secure the Dewlish Mosaic for the nation by preventing it from being exported.

You will see from the accounts that we have debtors of £6,000 which is the long-running issue of Gift Aid that has not been claimed for a number of years pending further investigation to our entitlement. It is hoped that this matter will be resolved soon.

Our costs fell slightly for the period with savings made from fewer meetings, but these were partly offset by new costs such as hosting Zoom events which I hope you will agree, have been very successful and well organised.

A substantial fall in our income both from subscriptions and events and an increase in grants awarded has resulted in a loss for the year. However, the charity has always been prudent and has a strong cash position for its size which despite the many challenges faced, we have continued producing high quality publications for our members while supporting archaeology across the UK.

Andrew Hemmings
Hon. Treasurer

Registered number
03218318

Charity number
1056599

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

Accounts
Statements
for the year ended
31 March 2021



THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Legal and Administrative Information

Trustees

Mr A Beeson
Mr A Hemmings
Mr S Moorhead
Mr G Soffe
Mr M J Stone
Dr K Adcock
Mr S Adcock
Mr T Arnold
Mr R New - appointed 20/3/21

Charity number

1056599

Company number

03218318

Registered office

75 York Road
Swindon
Wiltshire
SN1 2JU

Accountants

Axis Accounting and Bookkeeping Limited
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Lodge Park
Langham
CO4 5NE

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

Registered number: 03218318

Trustees Report (Including Directors' report) for the year ended 31 March 2021

The directors present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's deed of trust, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)"

Objectives and activities

The company's principal activity during the year continued to be that of promoting the advancement of the education of the public in the history and archaeology of the Roman period. The trustees, who meet at least four times a year to manage the affairs, run the charity. The trustees carry out their work on a voluntary basis and are assisted by volunteers, whose help is greatly appreciated.

The Trustees have paid due regard to guidance issued by the Charity Commission in respect to public benefit in deciding what activities the charity should undertake.

More details of our activities are given in the attached statement of Financial Activities and in the Notes. The Treasurer's Report also details a review of the financial performance and provides details as to the future plans for the charity.

Achievements and performance

Full details of the achievements and performance of the association in the year to 31 March 2018 are provided in the Chairman's report and the Treasurer's report which are attached to the accounts presented to the members for approval.

Significant achievements, noted in those reports include:

The publication of one issue of ARA News and one ARA bulletin.

The organisation of a further series of fund-raising study tours and events

The Association made donations and grants to support excavation projects, educational events, individual research, museums and publications. These are detailed in note 7.

Financial review

This year there have not been any substantial donations or bequests received. Increased income and lower costs have resulted in an operating surplus for the year.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a year's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been exceeded throughout the year.

The Trustees have assessed the major strategic, business and operational risks which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

Registered number: 03218318

Trustees Report (Including Directors' report)

Structure, governance and management

The charity is a company limited by guarantee and is controlled by its governing document, a deed of trust.

The Trustees, who are also the directors for the purposes of company law, and who served during the year were:

Mr A Beeson
Mr A Hemmings
Mr S Moorhead
Mr G Soffe
Mr M J Stone
Ms K I M Adcock
Mr S Adcock
Mr T Arnold
Mr R New - appointed 20/3/21

Each year, the two Trustees who have been longest in office since their last election shall retire and may offer themselves for re-election

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

There are no employees of the charity and it is run by the Board of Trustees.

Mr A Hemmings
Trustee
29 June 2021

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Statement of Financial Activities
Including Income and Expenditure Account
for the year ended 31 March 2021

	Notes	2021 £	2020 £
<u>Income from:</u>			
Donations and legacies	2	20,662	26,731
Other trading activities	3	-	82,459
Investments	4	-	-
Total income		<u>20,662</u>	<u>109,190</u>
<u>Expenditure on:</u>			
Raising funds	5	<u>-</u>	<u>78,908</u>
Charitable activities	6	<u>27,765</u>	<u>21,933</u>
		<u>27,765</u>	<u>100,841</u>
Net (expenditure)/income for the year/ Net movement in funds		(7,103)	8,349
Total funds brought forward		<u>115,224</u>	<u>106,875</u>
Total funds carried forward		<u><u>108,121</u></u>	<u><u>115,224</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

Registered number: 03218318

**Balance Sheet
as at 31 March 2021**

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	12	-	96
Current assets			
Debtors	13	6,000	6,000
Cash at bank and in hand		106,565	116,341
		<u>112,565</u>	<u>122,341</u>
Creditors: amounts falling due within one year	14	(4,444)	(7,213)
Net current assets		<u>108,121</u>	<u>115,128</u>
Total assets less current liabilities		<u>108,121</u>	<u>115,224</u>
Net assets		<u><u>108,121</u></u>	<u><u>115,224</u></u>
Income funds			
Unrestricted funds		108,121	115,224
		<u><u>108,121</u></u>	<u><u>115,224</u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2019. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Mr A Hemmings
Trustee
Approved by the Trustees on 29 June 2021

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED

Notes to the Accounts

for the year ended 31 March 2021

1 Accounting policies

Charity information

The Association for Roman Archaeology Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 75 York Road, Swindon, Wiltshire, SN1 2JU.

Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements. No restricted funds are currently held.

Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Trading income is recognised when the good or service is provided. Where only the net income is recognised, income is recognised when a full account can be made of the income and expenditure of a particular tour or event.

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Notes to the Accounts
for the year ended 31 March 2021

1 Accounting policies (continued)

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Fixtures and fittings	25% Straight Line
Computers	25% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). No such review was required at 31 March 2018 due to the Fixed Assets now being fully written down.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held on call with banks, other short-term liquid investments with original maturities of three months or less and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Notes to the Accounts
for the year ended 31 March 2021

1 Accounting policies (continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Donations and legacies

	2021	2020
	£	£
Donations and gifts	800	278
Legacies	-	-
Subscriptions	19,862	26,453
	<u>20,662</u>	<u>26,731</u>

3 Other trading activities

	2021	2020
	£	£
Fundraising events	-	82,459
	<u>-</u>	<u>82,459</u>

4 Investments

	2021	2020
	£	£
Interest receivable	-	-
	<u>-</u>	<u>-</u>

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Notes to the Accounts
for the year ended 31 March 2021

5 Raising funds

	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	-	78,908
	<u>-</u>	<u>78,908</u>

6 Charitable activities

	2021	2020
	£	£
Depreciation and impairment	96	96
Production of ARA News and Bulletin	3,473	2,099
AGM pack printing	1,828	-
Membership cards	1,554	-
Zoom webinars	621	-
Postage	3,317	5,775
Printing and stationery	571	606
Travel for management meetings	492	3,632
Bank charges and interest	-	38
Rent (B Walters)	1,250	1,250
Subscriptions	200	318
Telephone	702	717
Insurance	-	-
Computer and website costs	350	339
Gifts	-	486
Sundry	113	43
Honorarium B Walters	-	1,000
Accountancy	974	974
	<u>15,541</u>	<u>17,373</u>
Grant funding of activities (see note 7)	12,224	4,560
	<u>27,765</u>	<u>21,933</u>

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Notes to the Accounts
for the year ended 31 March 2021

7 Grants payable

	2021	2020
	£	£
Grants to institutions:		
Littlecote Restoration Project	-	100
Sussex Archeological Society (Fishbourne Roman Palace)	-	500
Ashmolean Museum of Art and Archeology	-	2,000
South Oxfordshire Archeological group	-	400
Society for the Promotion of Roman Studies (Ritual Rubbish in Roman Rivers Project)	-	500
Meon Valley Archaeology and Heritage Group	875	560
Tetrarchic Coin Hoards Project	-	500
University of Reading (Silchester)	350	-
Dorset Museum (Dewlish Mosaic)	10,000	-
Ceredisigion Museum (Roman Glass Project)	999	-
	<u>12,224</u>	<u>4,560</u>

8 Profit/(loss) from Fundraising Events

	2021	2020
	£	£
AGM/symposium	-	324
Lydney - Self drive	-	339
Ashmolean - Museum of Art and Archeology	-	1,280
St Albans - Self drive	-	588
Silchester - Self drive	-	787
Athens and Peloponnese	-	233
	<u>-</u>	<u>3,551</u>

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Notes to the Accounts
for the year ended 31 March 2021

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year. Four of them were reimbursed a total of £1,194 (2020 - 7 were reimbursed £8,539).

	Travel, subs and office	Gifts	Tour management & guide fees	Total
K Adcock	360	-	-	360
S Adcock	25	-	-	25
G Soffe	188	-	-	188
T Arnold	621	-	-	621
	<u>1,194</u>	<u>-</u>	<u>-</u>	<u>1,194</u>

Tour management and guide fees relate to overseas trips only

10 Professional services

	Office costs	Honorarium	Gifts	Total
B Walters	<u>1,952</u>	<u>-</u>	<u>-</u>	<u>1,952</u>
	<u>1,952</u>	<u>-</u>	<u>-</u>	<u>1,952</u>

Office costs include office rent and telecommunications

11 Employees

There were no employees during the year.

THE ASSOCIATION FOR ROMAN ARCHAEOLOGY LIMITED
Notes to the Accounts
for the year ended 31 March 2021

12 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 April 2020	4,695	759	5,454
At 31 March 2021	4,695	759	5,454
Depreciation and impairment			
At 1 April 2020	4,695	663	5,358
Depreciation charged in the year	-	96	96
At 31 March 2021	4,695	759	5,454
Carrying amount			
At 31 March 2021	-	-	-

13 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	6,000	6,000

14 Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	4,444	7,213

15 Related party transactions

There were no disclosed related party transactions during the year (2020 - none).

16 Independent Examination

The accounts have been independently examined in accordance with the requirements of the Charities Commission and no qualifications were made.